



Serving Alachua  
Bradford • Columbia  
Dixie • Gilchrist • Hamilton  
Lafayette • Levy • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

## MEETING NOTICE

### EXECUTIVE COMMITTEE

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **August 24, 2023**. The meeting will be held as a hybrid meeting in-person at the **Holiday Inn Hotel and Suites, Santa Fe Room, 213 Southwest Commerce Boulevard, Lake City, Florida**, and via Communications Media Technology at **6:00 p.m.**

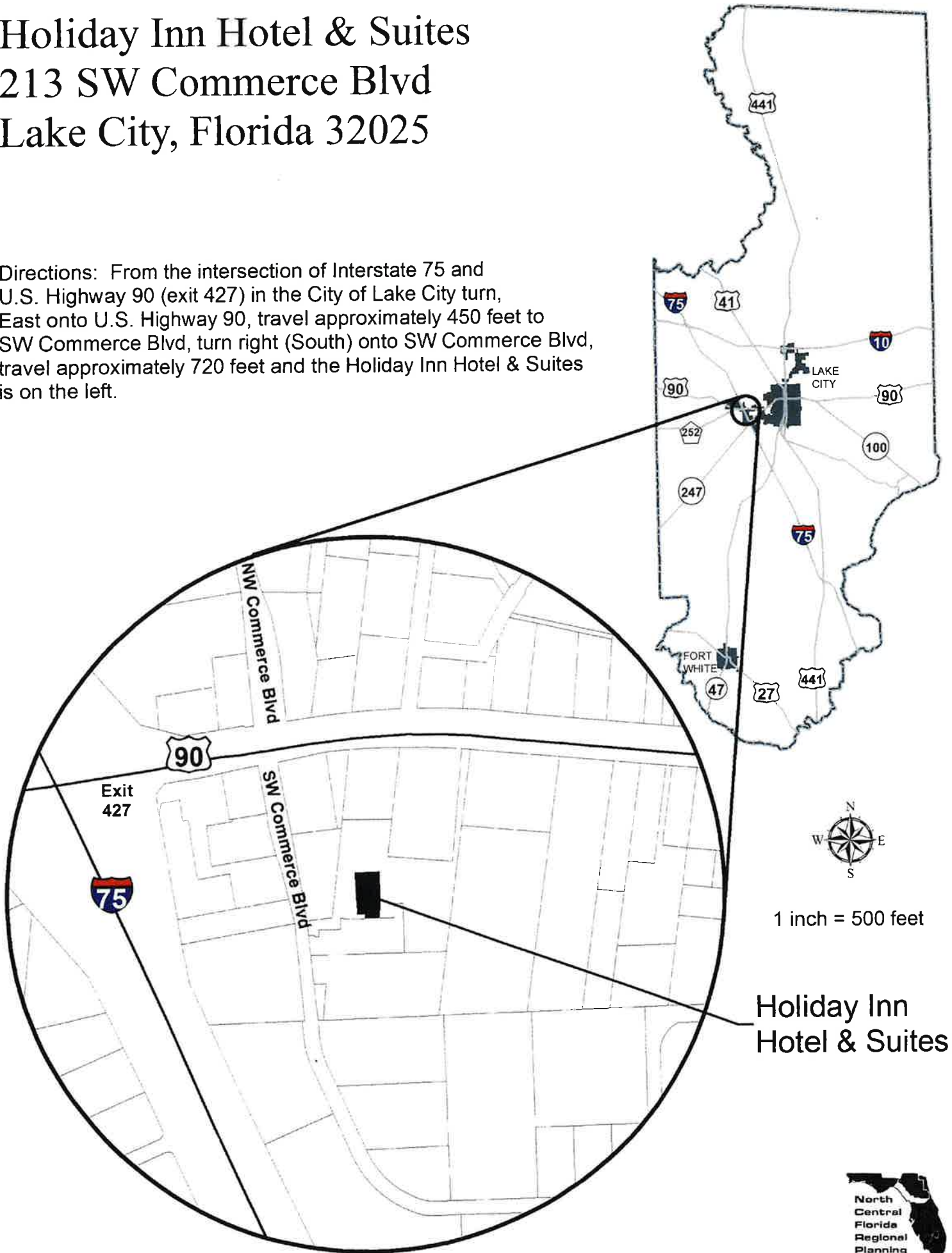
**DIAL IN NUMBER: Toll Free 1.888.585.9008**

**CONFERENCE CODE: 568 124 316**

# Holiday Inn Hotel & Suites

213 SW Commerce Blvd  
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.



Holiday Inn  
Hotel & Suites





Serving Alachua  
Bradford • Columbia  
Dixie • Gilchrist • Hamilton  
Lafayette • Levy • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

## AGENDA

### EXECUTIVE COMMITTEE

Hybrid Public Meeting  
Holiday Inn Hotel & Suites  
213 Southwest Commerce Boulevard  
Lake City, Florida and  
Via Communications Media Technology

August 24, 2023  
6:00 p.m.

Page

- |   |                                                                                                        |    |
|---|--------------------------------------------------------------------------------------------------------|----|
| * | I. APPROVAL OF MINUTES - July 27, 2023                                                                 | 5  |
|   | II. CONTRACTS AND APPLICATIONS -                                                                       |    |
| * | A. Local Government Comprehensive Planning Services Agreements<br>Fiscal Year 2023-24                  | 7  |
| * | B. Hazardous Waste Monitoring Verification and Notification Services Agreements<br>Fiscal Year 2023-24 | 11 |
|   | III. PROGRAM REPORT - None                                                                             |    |
|   | IV. GENERAL ADMINISTRATION - None                                                                      |    |
|   | V. OTHER BUSINESS - None                                                                               |    |
|   | VI. PUBLIC COMMENTS                                                                                    |    |

The Committee welcomes you to this meeting. This time is set aside for our citizens and general public to address the Committee on any matter not included on the agenda. This is not a question or answer time, it is not a political forum, nor is it a time for personal accusations or derogatory remarks to or about Council personnel. If you would like to address the Committee, please complete a form, come forward when you are called, and state your name and address for the record. Please also limit your comments to not more than three minutes. Your participation is welcomed.

See Attachments

o:\council.mtg\ec\agendas\2023\executive committee agenda 8-24-23.docx



NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
EXECUTIVE COMMITTEE  
MINUTES

Hybrid Meeting  
Holiday Inn Hotel & Suites  
Lake City, Florida and  
Via Communications Media Technology

July 27, 2023  
6:00 p.m.

MEMBERS PRESENT  
IN PERSON

Anthony Adams, Immediate Past Chair  
Robert Brown, Treasurer  
Fletcher Hope, Vice-Chair  
Janice Mortimer, Chair

STAFF PRESENT

Scott Koons - In Person

OTHERS PRESENT

Stew Lilker, Columbia County Observer - In Person

MEMBERS PRESENT  
VIA COMMUNICATIONS  
MEDIA TECHNOLOGY  
(FOR QUORUM)

John Meeks, Secretary

Noting a quorum being present, Chair Mortimer called the meeting to order at 6:00 p.m.

I. APPROVAL OF MINUTES - June 22, 2023

**ACTION:** Commissioner Brown made the motion, with a second by Commissioner Adams, to approve the minutes for the June 22, 2023 Executive Committee meeting as written and circulated. The motion carried unanimously.

II. CONTRACTS AND APPLICATIONS - None

III. PROGRAM REPORT - None

IV. GENERAL ADMINISTRATION -

A. Land, Warehouse and Office Building

Scott Koons, Executive Director, stated on June 23, 2022, the Council authorized the Executive Director to re-advertise for sealed bids to sell the land, warehouse and office building located at 2009 NW 67th Place, Gainesville, Florida with a minimum bid sale price of \$1,338,309. He noted, however, since both parties that had previously expressed an interest in purchasing the land, warehouse and office building informed the Executive Director that they were no longer interested in purchasing the land, warehouse and office building, the Executive Director did not re-advertise for sealed bids to sell the land, warehouse and office building.

Mr. Koons recommended that the Council set a minimum bid sale price of \$1,332,198 for the land, warehouse and office building located at 2009 NW 67th Place, Gainesville, Florida; authorize the Executive Director to re-advertise for sealed bids to sell the land, warehouse and office building. He noted that the minimum bid sale price is set at the appraised value plus the 30.8 percent increase in value over the past three years plus five percent.

**ACTION:** Commissioner Hope made the motion, with a second by Commissioner Meeks to recommend that the Council authorize the Executive Director to re-advertise for sealed bids to sell the land, warehouse and office building located at 2009 NW 67th Place, Gainesville, Florida with a minimum bid sale price of \$1,332,198. The motion carried unanimously.

B. Employee Health Insurance Proposal

Following review and discussion of health insurance alternate proposals and the replacement plan, the Executive Committee passed the following motion.

**ACTION:** Commissioner Adams made the motion, with a second by Commissioner Meeks to recommend that the Council select UnitedHealthcare replacement plan CV-92/RXL27S for employee health insurance, for dental insurance and life insurance for the year beginning September 1, 2023, and recommend that the Council authorize the Executive Director to obtain health insurance quotes from additional companies for the year beginning September 1, 2024. The motion carried unanimously.

V. OTHER BUSINESS - None

VI. PUBLIC COMMENTS -

Stew Lilker, Columbia County Observer, discussed the frequency of Council meetings and the Council public comment agenda item.

The meeting adjourned at 6:14 p.m.

---

Janice D. Mortimer, Chair

8/24/23  
Date



## II.A.

Serving Alachua  
Bradford • Columbia  
Dixie • Gilchrist • Hamilton  
Lafayette • Levy • Madison  
Suwannee • Taylor • Union Counties

---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

August 17, 2023

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director

SUBJECT: Local Government Comprehensive Planning Assistance Services Agreements -  
Fiscal Year 2023-24

### RECOMMENDATION:

**Authorize the Chair to execute technical assistance services agreements on a fixed fee basis to assist counties and cities with implementing their comprehensive plans and land development regulations for Fiscal Year 2023-24.**

### BACKGROUND:

Each year the Council enters into technical assistance services agreements to assist local governments with implementing their comprehensive plans and land development regulations. The scope of services are, as follows.

- I. General Technical Assistance - conducting research, answering questions and assisting with comprehensive plan and land development regulations interpretations.
- II. Amendment Assistance - all Level I services, plus preparing public notices, draft ordinance, data and analysis and concurrency review for comprehensive plan text and map and land development regulations text and zoning map amendments.
- III. Development Review Assistance - all Level I and II services, plus reviewing site and development plans, subdivision plats and other development proposals for comprehensive plan and land development regulations compliance.

The names of the counties and cities and the fixed fee amount of each associated agreement are as listed on the attached list.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

o:\council.mtg\cnc\mtgmemos\tasmem 23.24.docx





FISCAL YEAR 2024

LOCAL GOVERNMENT COMPREHENSIVE PLANNING ASSISTANCE SERVICES  
AGREEMENTS

The North Central Florida Regional Planning Council proposes to enter into technical assistance services agreements on a fixed fee basis to assist counties and cities with implementing comprehensive plans and land development regulations. The scope of services and amount of each agreement are as listed below.

- I. General Technical Assistance - conducting research, answering questions and assisting with comprehensive plan and land development regulations interpretations.

<u>Local Government</u>	<u>Amount</u>
N/A	N/A

- II. Amendment Assistance - all Level I services, plus preparing public notices, draft ordinances, data and analysis and concurrency review for comprehensive plan text and map and land development regulations text and zoning map amendments.

<u>Local Government</u>	<u>Amount</u>
1. Bradford County	\$ 23,500
2. Dixie County	\$ 13,000
3. Lafayette County	\$ 13,000
4. Levy County	\$ 13,000
5. Taylor County	\$ 12,500
6. Union County	\$ 3,500
7. Archer	\$ 7,000
8. Bronson	\$ 7,000
9. Chiefland	\$ 7,000
10. Fanning Springs	\$ 5,250
11. Inglis	\$ 7,000
12. Jasper	\$ 7,000
13. Lake Butler	\$ 7,000
14. Lake City	\$ 23,500
15. Madison, City	\$ 17,000
16. Mayo	\$ 7,000
17. Micanopy	\$ 7,000
18. Perry	\$ 9,000
19. Starke	\$ 10,000

- III. Development Review Assistance - all Level I and II services, plus reviewing site and development plans, subdivision plats and other development proposals for comprehensive plan and land development regulations compliance.

<u>Local Government</u>	<u>Amount</u>
1. Columbia County	\$ 35,000
2. High Springs	\$ 10,000

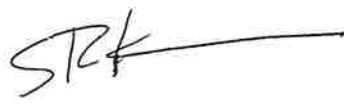




---

2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

August 17, 2023

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director   
SUBJECT: Hazardous Waste Monitoring Verification and Notification Services Agreements -  
Fiscal Year 2023-24

RECOMMENDATION:

**Authorize the Chair to execute agreements with Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Madison, Suwannee and Union Counties for hazardous waste monitoring for Fiscal Year 2023-24.**

BACKGROUND:

Florida Statutes require each county to annually monitor the waste management practices of 20 percent of the government organizations and businesses that may potentially generate small quantities of hazardous waste. The majority of these operations involve motor vehicle maintenance. On-site visits are required to collect information that is entered into an on-line database.

During these site visits, Council staff will provide recommendations on correcting problems with management techniques. A one-page summary of how to avoid the most common mistakes will also be provided to the facility operators.

These services will be provided on a fixed fee basis to the counties in the amounts as listed below.

Bradford	\$7,882	Lafayette	\$ 1,409
Columbia	\$9,731	Levy	\$16,500
Dixie	\$2,717	Madison	\$ 4,880
Gilchrist	\$2,697	Suwannee	\$ 7,421
Hamilton	\$2,899	Union	\$ 2,778

If you have any questions concerning this matter, please do not hesitate to contact me.

